

# Thorpe Creek Elementary PTO Public Meeting

**Date: 4/20/2022**

**Time: 6:00-6:40 PM**

**Location: Zoom/Virtual Meeting**

## **Those in attendance (#7):**

President: Vanessa Heinzelman

Vice President: Brandi Davis-Handy

Secretary: Ricci Bradley-Murray

Treasurer: Liz Eme

Member at Large: Kristi King

Principal and Assistant Principal: Sara Curran and Jana Allen

## **Those unable to attend:**

Treasurer Apprentice: Tiffany Presley

Member at Large: India Malave'

## **Other Public Members Able to Attend (#9 total)**

Amanda Abebe

Agnes Pugel

Beth Anderson

Laura Olson

Sarah Smalligan

Laura Fletcher

Christie Greene

Courtney Gibson

Traci Eppstein

**Total in Attendance (including Executive Board): 16**

## **1. Greetings and Board Intros (current board members):**

- President: Vanessa Heinzelman
- Vice President: Brandi Davis-Handy
- Secretary: Ricci Bradley-Murray
- Treasurer: Liz Eme
- Treasurer Apprentice: Tiffany Presley (not in attendance)
- Member at Large: Kristi King and India Malave' (not in attendance)
- Principal and Assistant Principal: Sara Curran and Jana Allen

## **2. Review "minutes" from previous meeting**

- Ricci Bradley-Murray, secretary, reviewed minutes from public meeting in February 2022
- Motion to approve notes: Brandi Davis-Handy
- Seconded: Kristi King
- 0 opposed
- Motion approved

### 3. Treasurer's Budget Report

- Vote to add Pancake Dinner Expenses (\$232.37) as a line item in budget
  - Motion to approve: Brandi Davis-Handy
  - Seconded: Agnes Pugel
  - 0 opposed
  - Motion Approved
- Liz Eme, treasurer, virtually presented the 2021-2022 budget report

<b>THORPE CREEK ELEMENTARY PTO</b>					
<b>Meeting Date:</b>	April 20, 2022				
<b>Budget Dates:</b>	February 16, 2022 - April 20, 2022				
<b>Starting Budget:</b>	\$28,298.19				
<b>Expenses:</b>	February 16, 2022 - April 20, 2022				
	Move-a-thon	\$1,288.17	Headbands, whip cream, auction site		
	Teacher Reimbursements	\$395.27			
	Staff Appreciation	\$140.03			
	4th Grade HIJH t-shirts	\$807.55			
	Pancake Dinner	\$232.37			
	Banking	\$63.91			
	<b>Total Expenses</b>	<b>\$2,927.30</b>			
<b>Income:</b>	February 16, 2022 - April 20, 2022				
	Culvers	\$1,138.30			
	Pancake Dinner	\$3,065.00			
	Teacher Appreciation	\$300.00			
	Move-a-thon	\$14,000.00			
	<b>Total Income</b>	<b>\$18,503.30</b>			
Net. Total Income	\$18,503.30		Total Expenses	\$2,927.30	equals \$15,576.00
	<b>Ending Balance</b>	<b>\$27,639.88</b>			
	<i>(excluding the \$8,500.00 reserve)</i>				

### 4. Cardinal Wish

- 1<sup>st</sup> Grade Request made by Courtney Gibson: \$50
- Beekeeper Expert to come present to entire first grade team
- Grade level has been studying bees and would like to extend their learning with presentation
  - Motion to approve cardinal wish: Agnes Pugel
  - Seconded: Kristi King
  - 0 opposed
  - Motion approved

### 5. Previous Events

- Pancake Dinner

- Very successful event and fun for all!
- Perkins donated all pancakes
- Had to purchase more sausage because they ran out during event
- Planned for 200 additional guests than what had already signed up and surpassed that!
- Income- \$3,065
- Dine/Shop to Donate (by Vanessa Heinzleman and Liz Eme)
  - Kona Ice - \$333
  - Noble Romans – \$104.14
  - Ohana’s Donuts & Ice Cream – \$40
  - Hoss – \$47.81
  - Chocolate Bombs – \$700.68
  - 2<sup>nd</sup> Chocolate Bombs - \$550
  - Papa Johns – \$133.74
  - Culvers – \$1,138.30 (3 volunteers)
  - **Next Year 22-23: Taking over Dine-to-Donates will be Gilmore, Olson, and Fletcher as Co-Chairs**
- Move-a-Thon (by Ricci Bradley-Murray)
  - Raised more than our goal of \$12,000 (total of \$14,000)
  - Met all of our benchmarks and prizes! (Principal Pie in Face, HSE Mascot/Spirit Day, Headbands)
  - Live Zoom Move-a-thon (AM – Edwards workout, all day DJ at recess, and PM- Duncan Cha-Cha Slide)
  - Added the Staff Silent Auction items – successful to help us reach our goal
  - Prior to the public board meeting, executive board voted and approved adding additional money to the Move-a-Thon expenses to cover the TCE Headbands (\$1,288.17)
    - Motion to approve adding money to Move-a-thon expenses: Liz Eme
    - Seconded: Kristi King
    - 0 opposed
    - Motion approved

## 5. Upcoming Events:

- Spring Party (by Jana Allen, Assistant Principal)
  - Will be meeting on Friday with classroom party coordinator to discuss details
  - Outdoor event – Popsicle Party and Clean up the Campus
  - Party date: TBD
  - PTO will pay for snacks for students
- Outdoor Movie Night (by Amanda Abebe)
  - Movie- Sing 2
  - Friday, May 6<sup>th</sup>
  - Cheddar Up to sign up family and buy party packs for food
  - Also volunteer to work event or donate food/items on Sign-Up Genius
- Staff Appreciation (Erin Leonard, Emily Kelly, Amy Canalog, Amy Arif)
  - Red Carpet Event coming up for Staff Appreciation Week
  - Parents are donating money and gift cards for giveaways for staff

## 6. Voting on Next Executive Board

- Vanessa Heinzelman reviewed the duties of all the positions
- People already designated on board: Brandi Davis-Handy (President) & Tiffany Presley (Treasurer)

- Presentation of people on the current ballot:
  - Amanda Abebe running as Vice President
  - Jenn Dunam, Christina Greene, and Vanessa Heinzelman running for Members At Large
  - Liz Eme volunteered to run for Secretary
  - OPEN POSITION and will vote on at first meeting next year (recruiting over the summer) – Treasurer Apprentice
    - Motion to close ballot: Brandi Davis-Handy
    - Seconded: Agnes Pugel
- No voting necessary since to one running against each other for each position
  - Motion to approve board: Brandi Davis-Handy
  - Seconded: Kristi King
  - 0 opposed
  - Motion approved

## 7. CHAT ROOM on Zoom and Final Remarks

- Laura Olson thanked everyone for involvement with Pancake Dinner.
- Sara Curran thanked previous board on a successful and positive year of service.
- Agnes Pugel thanked the PTO for supporting the 4<sup>th</sup> grade celebration, pizza party, games, t-shirts, awards, and gifts.

## 8. Meeting adjourned

- Next meeting: Next School Year 22-23
- Motion to close meeting by: Brandi Davis-Handy
- Seconded by: Kristi King
- 0 opposed
- Meeting adjourned @ 6:40 pm

Thanks for attending! Hope to see you again next time!!! 😊

**\*Questions regarding PTO may be emailed to: [tceptoboard@gmail.com](mailto:tceptoboard@gmail.com)**