

# Thorpe Creek Elementary PTO Public Meeting

**Date: 2/16/2022**

**Time: 6:00-6:50 PM**

**Location: Zoom/Virtual Meeting**

## **Those in attendance (#8):**

Co-Presidents: Vanessa Heinzelman

Vice President: Brandi Davis-Handy

Secretary: Ricci Bradley-Murray

Treasurer: Liz Eme

Treasurer Apprentice: Tiffany Presley

Member at Large: Kristi King

Principal and Assistant Principal: Sara Curran and Jana Allen

## **Those unable to attend:**

Co-President: Karissa Losh

Member at Large: India Malave'

## **Other Public Members Able to Attend (#9 total)**

Leslie Hopper

Agnes Pugel

Beth Anderson

Christie Greene

Sarah Smalligan

Alyssa Janutolo

Heather O'Donnell

Erin Leonard

Michelle Smit

**Total in Attendance (including Executive Board): 17**

## **1. Greetings and Board Intros (current board members):**

- Co-Presidents: Vanessa Heinzelman and Karissa Losh
- Vice President: Brandi-Davis-Handy
- Secretary: Ricci Bradley-Murray
- Treasurer: Liz Eme
- Treasurer Apprentice: Tiffany Presley
- Member at Large: Kristi King and India Malave'
- Principal and Assistant Principal: Sara Curran and Jana Allen

## **2. Review "minutes" from previous meeting**

- Ricci Bradley-Murray, secretary, reviewed minutes from public meeting in November 2021
- Motion to approve: Agnes Pugel

- Seconded: Brandi Davis-Handy
- 0 opposed
- Motion approved

### 3. Treasurer’s Budget Report

- Liz Eme, treasurer, virtually presented the 2021-2022 budget report

<b>THORPE CREEK ELEMENTARY PTO</b>					
<b>Meeting Date:</b>	February 16, 2022				
<b>Budget Dates:</b>	November 21, 2021 - February 16, 2022				
<b>Starting Budget:</b>	\$30,445.66				
<b>Expenses:</b>	November 21, 2021 - February 16, 2022				
	Blue Ribbon Ceremony	\$508.29			
	Taxes	\$410.00			
	HSEF Game Day	\$596.60			
	Winter Party	\$847.40			
	Teacher Appreciation	\$147.00			
	Teacher Reimbursement	\$503.98			
	Cardinal Wish	\$153.29			
	Hot Chocolate Bombs	\$1,633.15			
	<b>Total Expenses</b>	\$4,799.71			
<b>Income:</b>	November 21, 2021 - February 16, 2022				
	Amazon Smile	\$73.83			
	Hoss Bar & Gril	\$47.81			
	Papa Johns	\$133.74			
	Hot Chocolate Bombs	\$553.35			
	Panda Express				
	<b>Total Income</b>	\$808.73			
<b>Net. Total Income</b>	\$808.73		<b>Total Expenses</b>	\$4,799.71	<b>equals</b> -\$3,990.98
	<b>Ending Balance</b>	\$28,298.19			
	<i>(excluding the \$8,500.00 reserve)</i>				

- Liz reviewed expenses and income (see above)

#### 4. Updates

- Bylaw Revision (by Tiffany Presley & Vanessa Heinzleman)
  - Tiffany reviewed the bylaw updates (Use of legal language, cleaned up grammatical errors, made sure language was consistent throughout document)
  - Need 2/3 majority vote to pass
  - Motion to approve: Brandi Davis-Handy
  - Seconded: Tiffany Presley
  - 0 opposed
  - Motion approved
- Dine/Shop to Donate (by Vanessa Heinzleman)
  - Kona Ice - \$333
  - Noble Romans – \$104.14
  - Ohana’s Donuts & Ice Cream – \$40
  - Hoss – \$47.81
  - Chocolate Bombs – \$700.68
  - 2<sup>nd</sup> Chocolate Bombs - \$550
  - Panda Express – not yet received
  - Papa Johns – 133.74
    - Upcoming – Culvers (Liz Eme completed the appropriate paperwork. Will receive a percentage of total sales from 5-8pm. Will need volunteers, waiting for approval. Will send out date.
  - We appreciate everyone’s support!!!!
  - Let us know if you have any ideas ☺
- Staff Appreciation (Erin Leonard, Emily Kelly, Amy Canalog, Amy Arif)
  - Crumbl Cookies – STAFF LOVED!!!
  - Erin asked if teachers prefer food or gifts for teacher appreciation week – majority food
  - So much appreciation and excitement!!!

#### 5. Upcoming Events:

- Pancake Dinner is back and happening this spring!
  - Date: Wednesday, April 13<sup>th</sup> (5-7pm)
  - Will be paired with book fair
  - Brandi Davis-Handy will reach out to Ashley Gilmore and Laura Olson to see about coordinating this event.
- Spring Party
  - Outdoor event
  - Party date: TBD
  - PTO will pay for snacks for students
- Spring Fundraiser – TCE-PTO Move-A-Thon (by Ricci Bradley-Murray)
  - Committee Members – Liz Eme, Amanda Abebe, Amie Ellis, Christie Greene, Krista Jaworski, Amy Calanog, Angel Cummings, Vanessa Heinzelman
  - Countdown Videos – completed by Vanessa Heinzelman (Trailer format)
  - Silent Auction – Led by Angel Cummings (Christie Heban, Amy Calanog, Krista Jaworski, Liz Eme)

- Advertising – Led by Amanda Abebe, Amie Ellis
- Incentives – Pie in Principals Face (3,000), HSE Mascot Day (\$7,000), Headbands (\$12,000)
- Final Goal \$12,000 this year!!!
- Portion of the money will go toward: Blue Ribbon Legacy Project
  - Update from Mrs. Curran about Blue Ribbon Legacy – Dream and Work in Progress
    - Mrs. Novack’s class 3<sup>rd</sup> grade class is working on a project
    - Board Walk/Nature Trail – Space to observe over/in nature space
    - Working with BSU Landscape Architecture to design space and come up with budget
    - Also considering web cams, bat/owl houses, etc
- Agnes Pugel gave the idea of personalized message from the teachers to send home to families via email with link to video (rather than being in newsletters) – parent buy-in and support would come easier
- Erin Leonard gave the idea of sending home change collection for students – Ricci Bradley-Murray reported baggies would be sent home in final week of fundraiser for students to send in their spare change
- Upcoming election at final meeting:
  - Vice President will move to President (Brandi Davis-Handy)
  - Treasurer-Apprentice will move to Treasurer (Tiffany Presley)
  - Opening Positions: Vice President, Secretary, Treasurer-Apprentice, Members at Large
  - Vote for last meeting format – Zoom Meeting won with a majority vote

## 6. CHAT ROOM on Zoom

- Tiffany Presley was thanked for helping with By-Laws
- Ricci Bradley-Murray was thanked for helping with Move-a-thon
- Kristi King asked about Matteo’s – not in business at this time
- Ricci Bradley-Murray asked about Spring Party Ideas – no response

## 7. Meeting adjourned

- Next meeting: TBD (majority agreed to have the meeting via Zoom)
- Motion to close meeting by: Brandi Davis-Handy
- Seconded by: Agnes Pugel
- 0 opposed
- Meeting adjourned @ 6:50 pm

Thanks for attending! Hope to see you again next time!!! 😊

**\*Questions regarding PTO may be emailed to: [tceptoboard@gmail.com](mailto:tceptoboard@gmail.com)**